Surendranath College for Women

GENERAL INSTRUCTIONS BEFORE ONLINE ADMISSION (PAYMENT)

(Before proceeding further, please read the points below carefully)

1. Please upload all the documents carefully :

Document	Type	Resolution	File Size
› Recent Passport size Applicant Photograph	.jpeg	100 DPI	< 50 kb
› Applicant Signature	.jpeg	100 DPI	< 50 kb
› Class 12 Marksheet	.jpeg	150 DPI	< 150 kb
› Age Proof Document (Class X Admit Card / Birth Certificate / Certificate of Madhyamik or Equivalent Examination)	.jpeg	150 DPI	< 150 kb
› Caste Certificate *(if applicable)*	.jpeg	100 DPI	< 100 kb
› PH Certificate *(if applicable)*	.jpeg	100 DPI	< 100 kb
› BPL Certificate *(if applicable)*	.jpeg	100 DPI	< 100 kb
› CU Registration Certificate *(if applicable)*	.jpeg	100 DPI	< 100 kb

2. All the documents (except Photograph & Signature) must be **Self Attested**.

3. The file type extension must be in .jpeg only.

4. The dimension of the Photograph should be 140px X 162px (i.e. 140px in Width and 162px in Height)

5. The dimension of the Signature should be 150px X 50px (i.e. 150px in Width and 50px in Height)